



# MODULE DESCRIPTION FORM

## model a description Material Study



Module Information			
informationStudy material			
Title of the study unit	<b>Financial and banking principles</b>		Module Delivery
Type of study unit	Main		<input checked="" type="checkbox"/> theoretical <input type="checkbox"/> a lecture <input type="checkbox"/> laboratory <input checked="" type="checkbox"/> Educational lesson <input type="checkbox"/> Practical lesson <input type="checkbox"/> discussion
Unit code	BBF1101		
Number of units	7		
Academic workload (hours/semester)	175		
Unit level	StageFirst	semester	1
Scientific Department	Financial and banking sciences	the university	Management and Economics
Course instructor	Dr. Shrouq Khalaf Latif		e-mail <a href="mailto:Shurooq.lateef@uobasrah.edu.iq">Shurooq.lateef@uobasrah.edu.iq</a>
Scientific title	teacher	Certificate of the Head of Study Unit	PhD
Supporting Professor	M.M. Asia Ali Hadi		e-mail <a href="mailto:asia.ali@uobasrah.edu.iq">asia.ali@uobasrah.edu.iq</a>
Name of the assessor	Name	e-mail	Email
Date of preparation	25/11/2025	Version Number	1.0

Relation with other Modules			
relationshipWith other study materials			
Previous course material	nothing	semester	nothing
The omitted course material	nothing	semester	nothing

<b>Module Aims, Learning Outcomes and Indicative Contents</b> <b>GoalsCourse material, learning outcomes, and guidance content</b>	
1- Introducing the basic concepts in financial and banking sciences such as finance, credit, interest, and liquidity. 2- Identifying types of financial institutions such as commercial banks, insurance companies, and money markets. 3- Developing knowledge of financial markets by learning how money and stock markets work and their role in financing companies and governments. 4- Acquiring skills in analyzing financial risks faced by financial and banking institutions. 5- Understanding the role of central banks in managing monetary policy, controlling inflation, and achieving financial stability. 6- Understanding the financial laws and regulations that govern the work of financial and banking institutions and the importance of financial oversight. 7- Understanding the principles of Islamic finance and how it differs from traditional finance in terms of products and services. 8- Learn financial analysis tools by using financial analysis tools to evaluate the performance of financial institutions and make banking decisions. 9- Developing an understanding of financial inclusion and its role in promoting financial stability and economic development.	<b>Module Objectives</b> Goals Study material
1.Understanding basic financial concepts: The student is able to explain basic concepts in finance and banking such as credit, interest, liquidity, and assets. 2. Analysis of the role of financial institutions: The student will be able to distinguish the different roles of financial institutions such as commercial banks, central banks, and insurance companies in the economy. 3Understanding how financial markets work: The student learns how financial and stock markets work, and can explain their role in financing individuals, businesses, and governments. 4. Financial risk assessment: The student is able to assess the various financial risks facing financial and banking institutions and use the appropriate tools to manage them. 5Analysis of monetary policy: The student can explain the role of central banks in managing monetary policy and its impact on the economy and financial stability. 6. Getting acquainted with Islamic financial products: The student gains the ability to distinguish between traditional and Islamic financial products and to understand the basic principles of Islamic finance. 7. Applying financial analysis: The student will be able to use financial analysis tools to evaluate the performance of financial and banking institutions. 8. Understanding financial legislative systems: The student learns about the legal and regulatory frameworks that govern the work of financial institutions, and understands the importance of financial oversight in promoting transparency and stability.	<b>Module Learning Outcomes</b> Learning outcomes for the subject

<p>9. Developing financial problem-solving skills: The student is able to analyze real financial problems and propose innovative financial solutions that are appropriate to different contexts.</p> <p>10. Promoting awareness of financial inclusion: The student understands the importance of financial inclusion in achieving economic development and the role of financial institutions in promoting access to financial services for unbanked individuals.</p>	
<p>1. Introduction to Financial and Banking Sciences:</p> <ul style="list-style-type: none"> <li>• An introduction to the basic concepts of financial and banking sciences.</li> <li>• The importance of the financial and banking sector in the economy.</li> </ul> <p>2. Financial institutions:</p> <ul style="list-style-type: none"> <li>• Types of financial institutions (commercial banks, investment banks, insurance companies, investment funds).</li> <li>• The different roles of each type of organization.</li> </ul> <p>3. The banking system:</p> <ul style="list-style-type: none"> <li>• The structure of the banking system.</li> <li>• The basic functions of commercial banks (credit, transfers, deposit management).</li> <li>• The role of banks in providing loans and financing.</li> </ul> <p>4. Central banks and monetary policy:</p> <ul style="list-style-type: none"> <li>• The role of central banks in the economy.</li> <li>• Monetary policy tools (interest rate, open market operations, required reserves).</li> <li>• Price stability and achieving financial balance.</li> </ul> <p>5. Financial markets:</p> <ul style="list-style-type: none"> <li>• Definition of financial markets and their types (stock market, bond market, currency market).</li> <li>• The functions of financial markets are to convert savings into investments.</li> <li>• The role of financial institutions in financial markets.</li> </ul> <p>6. Financial Analysis:</p> <ul style="list-style-type: none"> <li>• Basic tools for financial analysis (liquidity ratios, profitability ratios, leverage ratios).</li> <li>• Reading the financial statements of institutions.</li> <li>• Evaluating the financial performance of companies.</li> </ul> <p>7. Financial risk management:</p> <ul style="list-style-type: none"> <li>• Types of financial risks (market risk, credit risk, liquidity risk).</li> <li>• Hedging and risk management strategies in financial institutions.</li> </ul> <p>8. Islamic Finance:</p>	<p style="text-align: center;"><b>Indicative Contents</b></p> <p style="text-align: center;">ContentsGuidance</p>

<ul style="list-style-type: none"> <li>• Definition of Islamic finance and its basic principles (Musharaka, Murabaha, Ijara).</li> <li>• A comparison between traditional finance and Islamic finance.</li> <li>• Islamic financial products.</li> </ul> <p>9. Financial inclusion:</p> <ul style="list-style-type: none"> <li>• Defining financial inclusion and its importance.</li> <li>• Policies and procedures that support financial inclusion.</li> <li>• The role of financial technology (FinTech) in achieving financial inclusion.</li> </ul> <p>10. Financial Technology (Financial Technology)FinTech):</p> <ul style="list-style-type: none"> <li>• An introduction to financial technology and its impact on the banking sector.</li> <li>• Practical applications of financial technology in banking services (electronic payment, digital banks).</li> <li>• Technological innovations that contribute to improving financial services.</li> </ul> <p>11. Financial laws and regulations:</p> <ul style="list-style-type: none"> <li>• Financial regulations and legislation that govern the work of financial and banking institutions.</li> <li>• The importance of financial oversight in promoting stability and transparency.</li> </ul> <p>12. The future outlook for the financial and banking sector:</p> <ul style="list-style-type: none"> <li>• The challenges facing financial institutions in the future.</li> <li>• Technological transformations and their impact on the financial sector.</li> <li>• Modern trends in banking and financial investments.</li> </ul>	
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<b>Learning and Teaching Strategies</b> <i>Teaching and learning strategies</i>	
<p>1. Interactive lectures:  Description: The theoretical material is presented using a traditional lecture style, but in an interactive way that encourages questions and discussions.  Objective: To present the basic concepts in finance and banking in an easy and straightforward way while ensuring that students understand the content.  Tool: Using presentations (PowerPoint) and diagrams to illustrate financial and banking concepts.</p> <p>2. Problem-based learning (Problem-Based Learning (PBL)):  Description: To present realistic scenarios or financial problems for students to work on solving using the financial tools they have learned.  Objective: To develop problem-solving skills, financial data analysis skills, and the ability to make sound financial decisions.  The tool: Students can work in groups to solve the problem and then present the results to the class.</p> <p>3. Case studies (Case Studies):</p>	<p><b>Strategies</b>  <b>Education strategy</b></p>

Description: Presenting real case studies of companies or financial institutions facing specific challenges, and asking students to analyze them and provide their recommendations.

Objective: To enhance students' ability to apply theories and concepts to real-life situations and develop critical thinking skills.

The tool: Written case study reports or presentations, which are discussed in class.

#### 4. Financial simulation (Financial Simulations):

Description: Using financial simulation software that allows students to manage investment portfolios or make financial decisions in a virtual environment.

Objective: To give students the opportunity to experience making financial decisions in an environment that simulates the real financial market.

The tool: Applications or simulation programs that help students understand how decisions affect financial outcomes.

#### 5. Project-based learning (Project-Based Learning):

Description: Students collaborate on preparing small research projects on specific topics such as analyzing the financial performance of a particular company or studying the impact of central bank policies.

Objective: To enhance financial research and analysis skills and develop teamwork skills.

The tool: Research reports or presentations delivered at the end of the project.

#### 6. Classroom discussions and discussion groups:

Description: Organizing discussion sessions on specific topics such as the role of financial technology or financial inclusion, where students participate in the discussion by presenting their opinions and analyses.

Objective: To stimulate critical thinking and enhance students' ability to express their ideas in an organized and effective manner.

The tool: Students can be divided into small groups, each group taking on a specific aspect of the topic.

#### 7. Formative assessment (Formative Assessment):

Description: Conduct short tests during the course to measure students' progress in understanding financial concepts.

Objective: To identify students' strengths and areas for improvement and provide ongoing feedback.

The tool: Short online quizzes or worksheets that include a variety of questions.

#### 8. Student presentations:

Description: Students are tasked with preparing presentations on specific topics from the course material.

Objective: To develop students' research, oral presentation, and

<p>communication skills.</p> <p>Tool: PresentationsPowerPointOr use other visual means to present ideas.</p> <p>9. Multimedia educational materials:</p> <p>Description: Using educational videos, diagrams, and interactive materials to enhance understanding.</p> <p>Objective: To clarify complex concepts using visual and auditory means that help present information in diverse ways.</p> <p>The tool: Short educational videos or using online educational platforms.</p> <p>10. Final Evaluation (Summative Assessment):</p> <p>Description: To conduct a final exam or final project to assess the level of students' understanding of the financial concepts and tools they have learned.</p> <p>Objective: To measure the extent to which students have achieved the learning outcomes comprehensively.</p> <p>The tool: A written test or the preparation of a final project that integrates the various concepts covered during the course.</p> <p>Academic advising and individual feedback:</p> <p>Description: Providing individual or group guidance to students who need additional support or clarification on specific topics.</p> <p>The goal: To help students overcome the personal challenges they may face during their learning.</p> <p>The tool: Individual or group meetings to provide academic advice.</p>	
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Student Workload (SWL)			
PregnancyThe student's academic year is calculated for 15 weeks.			
<b>Structured SWL (h/sem)</b> Regular student study load	63	<b>Structured SWL (h/w)</b> Regular weekly study load for the student	4
<b>Unstructured SWL (h/sem)</b> Irregular student workload during the semester	112	<b>Unstructured SWL (h/w)</b> Irregular weekly study load for the student	8
<b>Total SWL (h/sem)</b> The student's total academic workload during the semester	175		

Module Evaluation
evaluationStudy material

		Time	the weight(Degree)	Week due for taking the exam	Relevant educational outcomes
<b>Formative assessment</b>	<b>Daily exam</b>	1	10% (10)	4 and 8	1-10
	<b>Duties</b>	1	10% (10)	5and 12	3, 5, 8, 10
	<b>discussions</b>	1	10% (10)	4 and 8	2, 4, 11, 12
	<b>Reports</b>	1	10% (10)	10	1-10
<b>Summative assessment</b>	<b>Mid-year exam</b>	1hr	10% (20)	14	For all
	<b>Final exam</b>	2hr	50% (50)	16	For all
<b>Total assessment</b>			100% (100 Marks)		

### Delivery Plan (Weekly Syllabus)

Weekly planned curriculum

Study materials planned for completion	Week
<ul style="list-style-type: none"> <li>- Introduction to Financial and Banking Sciences <ul style="list-style-type: none"> <li>• Content:</li> <li>• Introduction to the basic concepts of financial and banking sciences.</li> <li>• The importance of the financial and banking system in the economy.</li> </ul> </li> </ul>	<b>Week 1</b>
<ul style="list-style-type: none"> <li>- Types of financial institutions <ul style="list-style-type: none"> <li>• Content:</li> <li>• Commercial banks, investment banks, insurance companies, investment funds.</li> <li>• A comparison between different financial institutions and their role in the economy.</li> </ul> </li> </ul>	<b>Week 2</b>
<ul style="list-style-type: none"> <li>- The banking system and the functions of banks <ul style="list-style-type: none"> <li>• Content:</li> <li>• Commercial bank jobs:Lending, deposit transfers, money management.</li> <li>• The role of banks in promoting liquidity and providing credit.</li> </ul> </li> </ul>	<b>Week 3</b>
<ul style="list-style-type: none"> <li>- Islamic banks <ul style="list-style-type: none"> <li>• Content:</li> <li>• The concept of Islamic banks</li> <li>• Comparison between thebankstraditionaland Islamic.</li> </ul> </li> </ul>	<b>Week 4</b>
<ul style="list-style-type: none"> <li>- Monetary policy and the role of central banks <ul style="list-style-type: none"> <li>• Content:</li> <li>• Monetary policy tools(Interest rate, open market operations, required reserve).</li> <li>• The role of central banks in financial stability.</li> </ul> </li> </ul>	<b>Week 5</b>
<ul style="list-style-type: none"> <li>- Challenges and future trends in the banking sector <ul style="list-style-type: none"> <li>• Content:</li> <li>• Challenges facing financial institutions(Technology, changing economies).</li> <li>• Modern trends in banking services.</li> </ul> </li> </ul>	<b>Week 6</b>
<ul style="list-style-type: none"> <li>- Financial technology(FinTech)And its impact on the banking sector <ul style="list-style-type: none"> <li>• Content:</li> <li>• Introduction to Financial Technology(Electronic payment, digital banks).</li> <li>• The impact of financial technology on traditional banking services</li> </ul> </li> </ul>	<b>Week 7</b>
<ul style="list-style-type: none"> <li>- Financial inclusion and its importance <ul style="list-style-type: none"> <li>• Content:</li> <li>• The concept of financial inclusion and its role in achieving economic</li> </ul> </li> </ul>	<b>Week 8</b>

development.	
<ul style="list-style-type: none"> <li>• Policies to promote financial inclusion.</li> </ul>	
<ul style="list-style-type: none"> <li>- Midterm exam <ul style="list-style-type: none"> <li>• Content:</li> <li>• A comprehensive review of previous content.</li> </ul> </li> <li>-  <ul style="list-style-type: none"> <li>• Midterm test to assess students' comprehension.</li> </ul> </li> </ul>	<b>Week 9</b>
<ul style="list-style-type: none"> <li>- Financial markets and their types <ul style="list-style-type: none"> <li>• Content:</li> <li>• Definition of financial markets and their types (Stock market, bond market, currency market).</li> <li>• Functions of financial markets in the economy.</li> </ul> </li> </ul>	<b>Week 10</b>
<ul style="list-style-type: none"> <li>- Fundamentals of Financial Management <ul style="list-style-type: none"> <li>• Content:</li> <li>• The concept of financial management and its objectives</li> <li>• Basics that Help in to organize and investigation Goals Finance</li> </ul> </li> </ul>	<b>Week 11</b>
<ul style="list-style-type: none"> <li>- Financial analysis and its tools <ul style="list-style-type: none"> <li>• Content:</li> <li>• Financial analysis tools: Liquidity ratios, profitability, financial leverage.</li> <li>• How to use financial analysis to evaluate company performance.</li> </ul> </li> </ul>	<b>Week 12</b>
<ul style="list-style-type: none"> <li>- Financial risk management <ul style="list-style-type: none"> <li>• Content:</li> <li>• Types of financial risks: Market, credit, liquidity.</li> <li>• Risk management strategies.</li> </ul> </li> </ul>	<b>Week 13</b>
<ul style="list-style-type: none"> <li>- Comprehensive review and preparation for the final exam <ul style="list-style-type: none"> <li>• Content:</li> <li>• A comprehensive review of all topics covered during the semester.</li> </ul> </li> </ul>	<b>Week 14</b>
<ul style="list-style-type: none"> <li>- Final exam <ul style="list-style-type: none"> <li>• Content:</li> <li>• Conducting the final exam to assess students' understanding of the course material.</li> </ul> </li> </ul>	<b>Week 15</b>

<b>Learning and Teaching Resources</b> sources Learning and teaching		
	<b>Text</b>	<b>Available in the Library?</b>
<b>Required Texts</b>	<b>Principles of Corporate Finance” by Richard Brealey, Stewart Myers, and Franklin Allen</b>	Yes
<b>Required Texts</b>	Investments” by Zvi Bodie, Alex Kane, and Alan Marcus	Yes
<b>Required Texts</b>	Financial Markets and Institutions” by Frederic S. Mishkin and Stanley G. Eakins	Yes
<b>Required Texts</b>	Fundamentals of Financial Management” by James Van Horne and John M. Wachowicz Jr	Yes
<b>Required Texts</b>	<b>Investment Management: Theory and Practice by Dr. Qasim Nayef Alwan</b>	Yes
<b>Recommended Texts</b>	<b>Investment and Investment Analysis by Dr. Duraid Kamel Al-Shabib</b>	Yes



## Grading Scheme a planGrades

Group	Grade	Appreciation	Marks %	Definition
<b>Success Group (50 - 100)</b>	<b>A</b> -Excellent	privilege	90 - 100	Outstanding Performance
	<b>B</b> -Very Good	good very	80 - 89	Above average with some errors
	<b>C</b> -Good	good	70 - 79	Sound works with notable errors
	<b>D</b> -Satisfactory	middle	60-69	Fair but with major shortcomings
	<b>E</b> -Sufficient	acceptable	50-59	Work meets minimum criteria
<b>Fail Group (0 – 49)</b>	<b>FX</b> –Fail	Precipitate(Under processing)	(45-49)	More work required but credit awarded
	<b>F</b> –Fail	Precipitate	(0-44)	Considerable amount of work required

**Note:** Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.

# MODULE DESCRIPTION FORM

## Course description template

Module Information			
Course Information			
Module Title	Principles of Economics		Module Delivery
Module Type	essential		<input checked="" type="checkbox"/> Theory <input checked="" type="checkbox"/> Lecture Lab <input type="checkbox"/> Tutorial <input type="checkbox"/> Practical <input type="checkbox"/> Seminar
Module Code	BBF1201		
ECTS Credits	7		
SWL (hr/sem)	175		
Module Level	1	Semester of Delivery	
Administering Department	Financial and banking sciences	College	Management and Economics
Module Leader	Name: Azhar Abdul Latif Hussein	e-mail	E-mail: azhar.hussien@uobasrah.edu.iq
Module Leader's Acad. Title	teacher	Module Leader's Qualification	PhD
Module Tutor	Name (if available)	e-mail	Email
Peer Reviewer Name	Name	e-mail	Email
Scientific Committee Approval Date	28/11/2025	Version Number	1.0

Relation with other Modules			
Relationship with other study subjects			
Prerequisite module	nothing	Semester	nothing
Co-requisites module	nothing	Semester	nothing

<b>Module Aims, Learning Outcomes and Indicative Contents</b> <b>Course objectives, learning outcomes, and guidance content</b>	
<b>Module Objectives</b> <b>Course Objectives</b>	<ol style="list-style-type: none"> <li>1. Introducing and preparing the student to the subject and its importance in practical life.</li> <li>2. To provide the student with the most important economic concepts and how to benefit from them within their scientific specialization as a financial and banking professional.</li> <li>3. It aims to teach the student how to benefit from economic laws and apply them in practical reality, especially in understanding the mechanism of financial markets and financial derivatives markets.</li> <li>4. Enabling the student to think and link everything he has learned theoretically to the events and developments of the economic reality locally, regionally and internationally.</li> </ol>
<b>Module Learning Outcomes</b> <b>Learning outcomes for the subject</b>	<p>Important: Write at least 6 Learning Outcomes, better to be equal to the number of study weeks.</p> <ol style="list-style-type: none"> <li>1. Introducing the basic concepts of economics such as the theory of supply and demand, old and modern theories of consumer behavior, production, costs, revenues, etc., as they relate to their scientific specialization.</li> <li>2. Explaining those theories in a simple and focused scientific style, while explaining how to benefit from them within their specialization.</li> <li>3. Solve those theories using their specific laws and teach them the techniques of those laws.</li> <li>4. Interpreting and analyzing the results obtained in an economical way and in accordance with generally accepted economic laws.</li> <li>5. Teaching the student how to perform critical economic analysis and interpretation to explain the causes of any economic phenomenon that is studied, researched and analyzed.</li> </ol>
<b>Indicative Contents</b> <b>Guideline Contents</b>	<ol style="list-style-type: none"> <li>1. To enable the student to understand economic concepts and how to benefit from them.</li> <li>2. To introduce the student to the most important economic theories and their laws, how to apply them, and how to solve their exercises in order to reach results and interpret them economically.</li> <li>3. Teaching the student how to benefit from the graphs and diagrams based on the available data about the phenomenon under study and to interpret the results from an economic perspective.</li> <li>4. To enhance and develop the student's ability to interpret and analyze results according to economic laws.</li> </ol>

<b>Learning and Teaching Strategies</b> <b>Learning and teaching strategies</b>	
<b>Strategies</b>	The main educational strategy is to enable the student to know and understand the

	most important economic concepts and to benefit from them within their scientific specialization.
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<b>Student Workload (SWL)</b> <b>The student's academic workload is calculated for 15 weeks.</b>			
<b>Structured SWL (h/sem)</b> Regular academic workload for the student during the semester	63	<b>Structured SWL (h/w)</b> Student's regular weekly study load	4
<b>Unstructured SWL (h/sem)</b> Irregular student workload during the semester	112	<b>Unstructured SWL (h/w)</b> Irregular weekly study load for the student	7
<b>Total SWL (h/sem)</b> The student's total academic workload during the semester	175		

<b>Module Evaluation</b> <b>Course Material Assessment</b>					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
<b>Formative assessment</b>	<b>Quizzes</b>	1	10% (10)	4 and 8	During the semester
	<b>Assignments</b>	1	10% (10)	5 and 12	During the semester
	<b>Projects / Lab.</b>	/	/	/	/
	<b>Report</b>	1	10% (10)	10	During the semester
<b>Summative assessment</b>	<b>Midterm Exam</b>	1hr	20% (10)	14	During the semester
	<b>Final Exam</b>	2hr	50% (50)	16	All semester vocabulary
<b>Total assessment</b>			100% (100 Marks)		

<b>Delivery Plan (Weekly Syllabus)</b> <b>Weekly theoretical curriculum</b>	
	Material Covered
<b>Week 1</b>	Definition of economics
<b>Week 2</b>	Demand (concept, law, table, curve), movement of the demand curve and its motion, theories of consumer behavior
<b>Week 3</b>	Supply (concept, law, table, curve), transfer of the supply curve and movement on it, factors

	affecting supply.
<b>Week 4</b>	Balance between supply and demand
<b>Week 5</b>	Factors of production and their returns
<b>Week 6</b>	Costs (concept, types): Long-term and short-term costs, fixed, variable and marginal costs.
<b>Week 7</b>	Markets (concept, types, functions)
<b>Week 8</b>	The midterm exam covers the previous material.
<b>Week 9</b>	Production and national income and methods of calculating it
<b>Week 10</b>	Components and determinants of national income
<b>Week 11</b>	Inflation (concept, types, theories, effects)
<b>Week 12</b>	Unemployment (concept, types, causes and solutions)
<b>Week 13</b>	Foreign trade (domestic and foreign trade and its theories)
<b>Week 14</b>	Exchange rate and balance of payments (meaning of exchange rate, balance of payments)
<b>Week 15</b>	Review and discuss previous material and prepare for the final exam.
<b>Week 16</b>	<b>Preparatory week before the final exam</b>

<b>Learning and Teaching Resources</b> <b>Learning and teaching resources</b>		
	<b>Text</b>	<b>Available in the Library?</b>
<b>Required Texts</b>	Principles of Economics by Dr. Karim Mahdi Al-Hasnawi Principles of Economics by Dr. Amr Mohi El-Din Principles of Economics by Dr. Hassan Latif Al-Zubaidi	Yes
<b>Recommended Texts</b>		No
<b>Websites</b>		

<b>Grading Scheme</b> <b>Grade chart</b>				
<b>Group</b>	<b>Grade</b>	<b>Appreciation</b>	<b>Marks %</b>	<b>Definition</b>
<b>Success Group (50 - 100)</b>	<b>A</b> -Excellent	<b>privilege</b>	90 - 100	Outstanding Performance
	<b>B</b> -Very Good	<b>very good</b>	80 - 89	Above average with some errors
	<b>C</b> -Good	<b>good</b>	70 - 79	Sound works with notable errors
	<b>D</b> -Satisfactory	<b>middle</b>	60-69	Fair but with major shortcomings
	<b>E</b> -Sufficient	<b>acceptable</b>	50-59	Work meets minimum criteria
<b>Fail Group (0 – 49)</b>	<b>FX</b> –Fail	<b>Precipitate (under processing)</b>	(45-49)	More work required but credit awarded
	<b>F</b> –Fail	<b>Precipitate</b>	(0-44)	Considerable amount of work required

**Note:** Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.



## MODULE DESCRIPTION FORM

### model Course description



Module Information			
information Study material			
Title of the study unit	<b>Principles of Statistics</b>		Module Delivery
Type of study unit	Basic		<input checked="" type="checkbox"/> theoretical <input type="checkbox"/> a lecture <input type="checkbox"/> laboratory <input type="checkbox"/> Educational lesson <input checked="" type="checkbox"/> Practical lesson <input type="checkbox"/> discussion
Unit code	<b>BBF1104</b>		
Number of units	<b>6</b>		
Academic workload (hours/semester)	<b>150</b>		
Unit level	Stage First	semester	1
Scientific Department	Financial and banking sciences	the university	Management and Economics
Course instructor	Dr. Ahmed Hesham Mohamed		e-mail: ahmed.albasrai@uobasrah.edu.iq

Scientific title	teacher	Certificate of the Head of Study Unit	PhD
Supporting Professor		e-mail	
Name of the assessor	Name	e-mail	Email
Date of approval by the Scientific Committee	23/11/2025	Version Number	1.0

<b>Relation with other Modules</b> relationshipWith other study materials			
<b>Previous course material</b>	nothing	<b>semester</b>	nothing
<b>The omitted course material</b>	nothing	<b>semester</b>	nothing

<b>Module Aims, Learning Outcomes and Indicative Contents</b> GoalsCourse material, learning outcomes, and guidance content		
10- To provide the learner with the statistical skills that enable him to prepare financial studies and reports that simulate financial markets by adopting statistical methods and indicators. 11- The subject of statistics aims to develop methods and means of thinking and how to deal with financial problems and find appropriate solutions that enable him to make the right decision. 12- Empowering the learner through critical thinking and training in dealing with financial problems using statistical methods.	<b>Module Objectives</b> Goals Study material	
1. Understanding the basic concepts and principles of statistics, including data types, measurement scales, and sampling methods. 2. Interpreting and analyzing data using descriptive statistical measures, such as measures of central tendency (mean, median, mode) and measures of variance (range, variance, standard deviation). 3. Applying appropriate statistical techniques to analyze the relationships between variables, including correlation analysis and simple linear regression. 4. Understanding and interpreting the results of statistical program outputs and graphical representations. 5. Communicating statistical results and interpretations effectively, both orally and in writing. 6. Developing critical thinking and financial problem-solving skills within the context of statistical analysis and interpretation.	<b>Module Learning Outcomes</b> Learning outcomes for the subject	
1. Developing cognitive skills in the fundamentals of statistics and its areas of application. 2. Introducing the student to methods of data collection, tabulation, and classification. 3. Introducing the student to tabular and graphical data presentation methods to obtain the information necessary for analysis and making appropriate decisions. 4. Developing the student's skills to reach a level where they have the ability to analyze and interpret financial data in a way that is consistent with reality.	<b>Indicative Contents</b> ContentsGuidance	

<b>Learning and Teaching Strategies</b> Teaching and learning strategies
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The main strategy employed in preparing this unit is to encourage students to develop their skills by learning about statistical methods and approaches in analyzing financial phenomena and preparing financial reports on a scientific basis, and to create an integrated environment between the sciences of finance and statistics. This is achieved through classroom sessions, interactive lessons, and consideration of simple experiments that include sampling activities relevant to students in their field of specialization..	<b>Strategies</b> <b>Education strategy</b>
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<b>Student Workload (SWL)</b>			
PregnancyThe student's academic record is calculated for15week			
<b>Structured SWL (h/sem)</b> Student's scheduled academic load	<b>63</b>	<b>Structured SWL (h/w)</b> Student's scheduled weekly study load	<b>4</b>
<b>Unstructured SWL (h/sem)</b> Unscheduled academic workload for the student during the semester	<b>87</b>	<b>Unstructured SWL (h/w)</b> Unscheduled weekly study load for the student	<b>5.8</b>
<b>Total SWL (h/sem)</b> The student's total academic workload during the semester	<b>150</b>		

<b>Module Evaluation</b>					
evaluationStudy material					
<b>Evaluation</b>		<b>Time</b>	<b>Weight (degree)</b>	<b>Week due for taking the exam</b>	<b>Relevant educational outcomes</b>
<b>Formative assessment</b>	<b>Daily exam</b>	<b>1</b>	<b>10% (10)</b>	<b>4 and 8</b>	Lo 2#, 3#,6#
	<b>Duties</b>	<b>1</b>	<b>10% (10)</b>	<b>5and 12</b>	Lo 2#, 3#, 4#
	<b>Discussions</b>	<b>1</b>	<b>10% (10)</b>	<b>continuous</b>	continuous
	<b>Reports</b>	<b>1</b>	<b>10% (10)</b>	<b>10</b>	Lo 3#, 6#
<b>Summative assessment</b>	<b>Mid-year exam</b>	<b>1hr</b>	<b>10% (20)</b>	<b>14</b>	Lo 1#, 2#, 3#
	<b>Final exam</b>	<b>3hr</b>	<b>50% (50)</b>	<b>16</b>	It achieves all educational outcomes
<b>Total assessment</b>			<b>100% (100 Marks)</b>		

<b>Delivery Plan (Weekly Syllabus)</b> Weekly planned curriculum	
Study materials planned for completion	Week
Definition and importance of statistics	Week 1
A historical overview of the development of the concept of statistics, its types, and its fields of application.	Week 2
Types of data and methods of collecting them	Week 3
Types of statistical samples and all sampling methods	Week 4
Frequency distributions (importance and types)	Week 5
Data display: frequency distribution (tabbly display)	Week 6
Data graphical presentation, graphs, statistical circles, line graphs, and statistical rectangles.	Week 7
Measures of central tendency for ungrouped data	Week 8
Measures of central tendency of aggregated data	Week 9
Characteristics of measures of central tendency	Week 10
Measures of dispersion (variance) for ungrouped data; Measures of dispersion (variance) for grouped data	Week 11
Properties of dispersion measures	Week 12
Pearson and Spearman connection	Week 13
Simple regression analysis	Week 14
Discussion to prepare for the final exam	Week 15
Preparatory week before the final exam	Week 16

<b>Learning and Teaching Resources</b> sources Learning and teaching		
	Text	Available in the Library?
<b>Required Texts</b>	Introduction to statistics, Dr. Khashya Mahmoud Al-Rawi	Yes
<b>Required Texts</b>	Principles of applied statistics, Mr. Dr. Raad Fadel Hassan Al-Tamimi	Yes
<b>Required Texts</b>	Principles of Statistics, Mr. Dr. Mohammed al-Mashhadani	Yes
<b>Required Texts</b>	Principles of Statistics, Dr. Abdul Sami Taiba	Yes
<b>Required Texts</b>		
<b>Recommended Texts</b>		
<b>Websites</b>	Methods of statistical calculations using Excel, Dr. Adnan Majed Adnan Berri	Yes
<b>Websites</b>	Principles of statistical methods, Dr. Abdel Aziz Fahmy Heikal	Yes

Grading Scheme a planGrades				
Group	Grade	Appreciation	Marks %	Definition
<b>Success Group (50 - 100)</b>	<b>A</b> -Excellent	privilege	90 - 100	Outstanding performance
	<b>B</b> -Very Good	good very	80 - 89	Above average with some errors
	<b>C</b> –Good	good	70 - 79	Good work with some noticeable errors
	<b>D</b> -Satisfactory	middle	60-69	Acceptable, but with major flaws.
	<b>E</b> -Sufficient	acceptable	50-59	The work meets minimum standards.
<b>Fail Group (0 – 49)</b>	<b>FX</b> –Fail	Precipitate (under processing)	(45-49)	More work is needed, but appreciation has been granted.
	<b>F</b> –Fail	Precipitate	(0-44)	A great deal of work is required
<b>Note:</b> Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				

# MODULE DESCRIPTION FORM

## Course description template

### Second course

Module Information			
Course Information			
Module Title	principlesAdministration		Module Delivery
Module Type	mandatory	<b>Theoretical lectures</b> <b>discussions</b> <b>Seminars</b>	
Module Code	BBF1203		
ECTS Credits	6		
SWL (hr/sem)	150		
Module Level	1		
Administering Department	Financial and banking sciences	College	College of Management and Economics
Module Leader	Mayada Kazem Natoush	e-mail	Email
Module Leader's Acad. Title	teacher	Module Leader's Qualification	Master's
Module Tutor	-----	e-mail	Mayada.netoush@uobasrah.edu.iq
Peer Reviewer Name	Management and Business	e-mail	Email
Scientific Committee Approval Date	25/11/2025	Version Number	

Relation with other Modules			
Relationship with other study subjects			
Prerequisite module	None	Semester	
Co-requisites module	None	Semester	

<b>Module Aims, Learning Outcomes and Indicative Contents</b> <b>Course objectives, learning outcomes, and guidance content</b>	
<b>Module Objectives</b> <b>Course Objectives</b>	Introducing students to the subject matter and its importance in academic life. Using modern scientific methods to develop students' understanding Identifying students' levels and skills
<b>Module Learning Outcomes</b> <b>Learning outcomes for the subject</b>	Introduction to the basic concepts of business administration Knowledge and familiarity with modern terminology of management principles A complete and necessary understanding of the interrelationship between management principles and other sciences
<b>Indicative Contents</b> <b>Guideline Contents</b>	<p><b>The instructional content includes the following:</b></p> <p><b>Business Administration</b></p> <p>Management, Manager, Business Organization, Characteristics of Administratively Advanced Societies, Contemporary Challenges in Today's World (15 hours)</p> <p><b>ATo manage between the past and the present</b></p> <p>Classical School, Behavioral School, Quantitative School, Modern School, Contemporary Future Trends (15 hours))</p> <p><b>Environment, organizational culture, and diversity</b></p> <p>Internal and external environment, customer–centric organization, quality–focused organization, organizational culture (10 hours)</p> <p><b>Planning and decision–making</b></p> <p>Planning and Goal Setting (Planning: How and Why a Manager Plans, Organizational Goals, Types of Plans, Planning Tools and Methods) (15 hours)</p> <p><b>controlship</b></p> <p>The nature of control, its purposes and stages, types of control, control tools, effective control system (6 hours)</p> <p><b>Strategic Management</b></p> <p>The nature of strategic management, strategy formulation, strategy implementation, strategy monitoring and evaluation (15 hours)</p> <p><b>Leadership fundamentals</b></p> <p>The nature of leadership, traditional theories of leadership, behavioral theories of leadership, situational theories of leadership, modern trends in leadership</p>

	<p>(15 hours)</p> <p><b>Seminars (14 hours)</b></p> <p><b>The art of time management</b></p> <p>Feminist leadership, male leadership</p> <p>A journey towards the top in e-commerce: Tesla's management development.</p> <p>Effectively managed organizations: How to establish a successful company in terms of management</p> <p>The most important working women in the Arab world, women who are successful in management, such as Zaha Hadid.</p> <p>NASA's administrative evolutionDior's administrative success</p> <p>Airline management and how to develop its management; how Apple succeeded.</p> <p>Total hrs = 105 = SSWL - (Exam hrs) = 109 - 4 = 105 hr (Time table hrs x 15 weeks)</p>
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<b>Learning and Teaching Strategies</b> <b>Learning and teaching strategies</b>	
<b>Strategies</b>	Using some real-life examples and presenting them in the form of questions for the purpose of explaining and solving them.

<b>Student Workload (SWL)</b> <b>The student's academic workload is calculated for 15 weeks.</b>			
<b>Structured SWL (h/sem)</b> Regular academic workload for the student during the semester	63	<b>Structured SWL (h/w)</b> Student's regular weekly study load	4
<b>Unstructured SWL (h/sem)</b> Irregular student workload during the semester	87	<b>Unstructured SWL (h/w)</b> Irregular weekly study load for the student	6
<b>Total SWL (h/sem)</b> The student's total academic workload during the semester	150		

Module Evaluation					
Course Material Assessment					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	2	10% (10)	5 and 10	LO #1, #2 and #10, #11
	Assignments	3	10% (10)	2 and 12	LO #3, #4 and #6, #7
	Seminar	4	10% (10)	Continuous	All
	Report	1	10% (10)	13	LO #5, #8 and #10
Summative assessment	Midterm Exam	1.5 hr	10% (10)	7	LO #1 - #7
	Final Exam	2 hr	50% (50)	16	All
Total assessment			100% (100 Marks)		
Delivery Plan (Weekly Syllabus)					
Weekly theoretical curriculum					
	Materials given				
Week 1	Chapter One: Planning and drafting Goals (The concept of planning and its importance, stages of the planning process, benefits of planning, the planning system and its subsystems)				
Week 2	Organizational objectives (concept of objectives and their levels, characteristics of objectives, management by objectives)				
Week 3	Types of plans (plans by level of comprehensiveness, plans by time frame, plans by use)				
Week 4	Planning tools and methods (forecasting, scenario writing, benchmarking, use of planning personnel, participation and integration in the planning process)				
Week 5	Chapter Two: Control (The concept of control, the purposes of control, the stages of the control process)				
Week 6	Types of control (control by level, control by date of execution, control by source, control by entity carrying out the control, control by field)				
Week 7	Effective control system (control system, characteristics of an effective control system, indicators of weakness in a control system)				
Week 8	Chapter Three: Organizational Design (Organizational design, mechanical and organic design)				
Week 9	Organization (Organizational effectiveness, organizational components, design options, key design challenges, situational factors affecting design, organizational life cycle)				
Week 10	Chapter Four: The Fundamentals of Leadership The nature of leadership and the characteristics of a leader, leadership principles, and leadership styles.				

<b>Week 11</b>	Theories (Traditional Leadership Theory (Great Man Theory, Trait Theory), Behavioral Theories (Michigan Studies, Ohio Studies), Managerial Grid Theory) Modern trends in leadership (charismatic and missionary leadership, transactional and transformational leadership, leadership in the new work environment, service leadership, relative leadership)
<b>Week 12</b>	Chapter Five: Motivation (The concept of motivation, the fundamentals of motivation)
<b>Week 13</b>	Motivation theories (content theory, pathway theory, reinforcement theory)
<b>Week 14</b>	Motivation through job design and rewards
<b>Week 15</b>	<b>Motivating employees through participation</b>
<b>Week 16</b>	<b>Preparatory week before the final exam</b>

<b>Delivery Plan (Weekly Lab. Syllabus)</b> <b>Weekly seminar schedule</b>	
	Seminars
<b>Week 1</b>	The art of time management
<b>Week 2</b>	Feminist leadership, male leadership
<b>Week 3</b>	A journey towards the top in e-commerce Tesla's management development
<b>Week 4</b>	Effectively managed organizations: How to establish a successful company in terms of management
<b>Week 5</b>	The most important working women in the Arab world, women who are successful in management, such as Zaha Hadid.
<b>Week 6</b>	NASA's administrative evolutionDior's administrative success
<b>Week 7</b>	Airline management and how to develop its management; how Apple succeeded.

<b>Learning and Teaching Resources</b> <b>Learning and teaching resources</b>		
	Text	Available in the Library?
<b>Required Texts</b>	Management and Business	Yes
<b>Recommended Texts</b>	Dr. Saleh Mahdi Mohsen Al-Amri, Dr. Taher Mohsen Mansour Al-Ghalbi Second edition, 2008	
<b>Websites</b>	-----	



Grading Scheme Grade chart				
Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A -Excellent	privilege	90 - 100	Outstanding Performance
	B -Very Good	very good	80 - 89	Above average with some errors
	C –Good	good	70 - 79	Sound works with notable errors
	D -Satisfactory	middle	60-69	Fair but with major shortcomings
	E -Sufficient	acceptable	50-59	Work meets minimum criteria
Fail Group (0 – 49)	FX –Fail	Precipitate (under processing)	(45-49)	More work required but credit awarded
	F –Fail	Precipitate	(0-44)	Considerable amount of work required
<b>Note:</b> Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				



## MODULE DESCRIPTION FORM

### modelCourse description



Module Information					
informationStudy material					
Title of the study unit	Accounting basics		Module Delivery		
Type of study unit	essential		<input checked="" type="checkbox"/> theoretical <input checked="" type="checkbox"/> a lecture <input type="checkbox"/> laboratory <input type="checkbox"/> Educational lesson <input checked="" type="checkbox"/> Practical lesson <input type="checkbox"/> discussion		
Unit code	BBF1102				
Number of units	7				
Academic workload (hours/semester)	175				
Unit level		StageFirst	semester		2
Scientific Department		Financial and banking	the	Management and Economics	

	sciences	university	
Course instructor	M. Qasim Muhammad Dahash	e-mail	<a href="mailto:qasim.dahash@uobasrah.edu.iq">qasim.dahash@uobasrah.edu.iq</a>
Scientific title	teacher	Certificate of the Head of Study Unit	Master's
Supporting Professor		e-mail	
Name of the assessor	Name	e-mail	Email
Date of approval by the Scientific Committee	28/11/2025	Version Number	1.0

<b>Relation with other Modules</b> relationshipWith other study materials			
<b>Previous course material</b>	nothing	<b>semester</b>	nothing
<b>The omitted course material</b>	nothing	<b>semester</b>	nothing

<b>Module Aims, Learning Outcomes and Indicative Contents</b> GoalsCourse material, learning outcomes, and guidance content		
13- Providing the learner with skillsAccountingThis enables him to prepare financial studies and reports that simulate financial markets by adopting methods and indicators.Accounting. 14- The material aimsAccountingTo develop methods and means of thinking and how to deal with financial problems and find appropriate solutions that enable him to make the right decision. 15- Empowering the learner through thinking and training in dealing with financial problems using methodsAccounting	<b>Module Objectives</b> Goals Study material	
7. Understanding basic concepts and principlesFor accountingIncluding data types andAccounting information. 8. Applying technologiesFor accountingAppropriate for analyzing relationships between variablesFinance, 9. Understanding and interpreting program output resultsFor accounting 10. Communicating the results and interpretationsAccountingEffectively, both orally and in writing. 11. Developing critical thinking and financial problem-solving skills through analysis and interpretation.accountant	<b>Module Learning Outcomes</b> Learning outcomes for the subject	
5. Enabling cognitive skills for the fundamentals ofaccountingand its areas of application. 6. Introducing the student to data collection methodsFinanceAnd methods of classifying and categorizing them. 7. Developing the student's skills to reach a level where they can analyze and interpret financial data in a way that is consistent with reality..	<b>Indicative Contents</b> ContentsGuidance	

<b>Learning and Teaching Strategies</b> Teaching and learning strategies	
The main strategy employed in preparing this unit is to encourage students to develop their skills by becoming familiar with the methods and approaches.AccountingIn analyzing financial phenomena and preparing financial reports on scientific grounds, and creating an integrated environment between the sciences of finance andaccountingThis is achieved through classrooms, interactive lessons, and by considering simple experiments that include some activities.FinanceWhich are of interest to students in their field of specialization.	<b>Strategies</b> <b>Education strategy</b>

<b>Student Workload (SWL)</b> PregnancyThe student's academic year is calculated for 15 weeks.			
<b>Structured SWL (h/sem)</b> Regular student study load	63	<b>Structured SWL (h/w)</b> Regular weekly study load for the student	4
<b>Unstructured SWL (h/sem)</b> Irregular student workload during the semester	112	<b>Unstructured SWL (h/w)</b> Irregular weekly study load for the student	7.47
<b>Total SWL (h/sem)</b> The student's total academic workload during the semester	175		

<b>Module Evaluation</b> evaluationStudy material					
		Time	Weight (degree)	Week due for taking the exam	Relevant educational outcomes
Formative assessment	Daily exam	1	10% (10)	4 and 8	1#,2#
	Duties	1	10% (10)	5and 12	3#, 4#, 5#
	Discussions	1	10%(10)	1-15	1#-5#
	Reports	1	10% (10)	10	1#-5#
Summative assessment	Mid-year exam	1hr	20% (20)	14	1#-5#
	Final exam	2hr	50% (50)	16	1#-5#
Total assessment			100% (100 Marks)		

<b>Delivery Plan (Weekly Syllabus)</b> Weekly planned curriculum	
Study materials planned for completion	Week
Definition and importance of accounting	Week 1
The concept of accounting principles	Week 2
Accounting theories	Week 3
Single constraint theory	Week 4
Double-constraint theory	Week 5
General Journal	Week 6
General ledger	Week 7
Transfer and balance	Week 8
Economic activities	Week 9
financing activities	Week 10
ActivitiesCapitalism	Week 11
For activitiesrevenue	Week 12
The advantageNReview	Week 13
monthly exam	Week 14
Discussion to prepare for the final exam	Week 15
Preparatory week before the final exam	Week 16

<b>Learning and Teaching Resources</b> sources Learning and teaching		
	Text	Available in the Library?
<b>Required Texts</b>	Principles of Accounting	Yes
<b>Recommended Texts</b>	Principles of Accounting <b>Dr. Fouad Zako</b>	
<b>Websites</b>		Yes
<b>Websites</b>	Principles of accounting, Dr. kieso	Yes

<b>Grading Scheme</b> a planGrades				
Group	Grade	Appreciation	Marks %	Definition
	<b>A</b> -Excellent	privilege	90 - 100	Outstanding Performance

<b>Success Group (50 - 100)</b>	<b>B -Very Good</b>	good very	80 - 89	Above average with some errors
	<b>C –Good</b>	good	70 - 79	Sound works with notable errors
	<b>D -Satisfactory</b>	middle	60-69	Fair but with major shortcomings
	<b>E -Sufficient</b>	acceptable	50-59	Work meets minimum criteria
<b>Fail Group (0 – 49)</b>	<b>FX –Fail</b>	Precipitate (under processing)	(45-49)	More work required but credit awarded
	<b>F –Fail</b>	Precipitate	(0-44)	Considerable amount of work required

**Note:** Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.



## MODULE DESCRIPTION FORM

### modelCourse description



Module Information				
informationStudy material				
Title of the study unit	<b>Principles of Accounting</b>		Module Delivery	
Type of study unit	essential		<input checked="" type="checkbox"/> theoretical <input checked="" type="checkbox"/> a lecture <input type="checkbox"/> laboratory <input type="checkbox"/> Educational lesson <input checked="" type="checkbox"/> Practical lesson <input type="checkbox"/> discussion	
Unit code	BBF1202			
Number of units	7			
Academic workload (hours/semester)	175			
Unit level	First stage	semester	2	
Scientific Department	Financial and banking sciences	the university	Management and Economics	
Course instructor	M. Qasim Muhammad Dahash		e-mail	<a href="mailto:qasim.dahash@uobasrah.edu.iq">qasim.dahash@uobasrah.edu.iq</a>
Scientific title	teacher	Certificate of the Head of Study Unit	Master's	
Supporting		e-mail		

Professor			
Name of the assessor	Name	e-mail	Email
Date of approval by the Scientific Committee	22/11/2025	Version Number	1.0

<b>Relation with other Modules</b> relationshipWith other study materials			
<b>Previous course material</b>	nothing	<b>semester</b>	nothing
<b>The omitted course material</b>	nothing	<b>semester</b>	nothing

<b>Module Aims, Learning Outcomes and Indicative Contents</b> GoalsCourse material, learning outcomes, and guidance content		
16- Providing the learner with skillsAccountingThis enables him to prepare financial studies and reports that simulate financial markets by adopting methods and indicators.Accounting. 17- The material aimsAccountingTo develop methods and means of thinking and how to deal with financial problems and find appropriate solutions that enable him to make the right decision. 18- Empowering the learner through thinking and training in dealing with financial problems using methodsAccounting	<b>Module Objectives</b> Goals Study material	
12. Understanding basic concepts and principlesFor accountingIncluding data types andAccounting information. 13. Applying technologiesFor accountingAppropriate for analyzing relationships between variablesFinance, 14. Understanding and interpreting program output resultsFor accounting 15. Communicating the results and interpretationsAccountingEffectively, both orally and in writing. 16. Developing critical thinking and financial problem-solving skills through analysis and interpretation.accountant	<b>Module Learning Outcomes</b> Learning outcomes for the subject	
8. Enabling cognitive skills for the fundamentals ofaccountingand its areas of application. 9. Introducing the student to data collection methodsFinanceAnd methods of classifying and categorizing them. 10.Developing the student's skills to reach a level where they can analyze and interpret financial data in a way that is consistent with reality..	<b>Indicative Contents</b> ContentsGuidance	

<b>Learning and Teaching Strategies</b> Teaching and learning strategies	
The main strategy employed in preparing this unit is to encourage students to develop their skills by becoming familiar with the methods and approaches.AccountingIn analyzing financial phenomena and preparing financial reports on scientific grounds, and creating an integrated environment between the sciences of finance andaccountingThis is achieved through classrooms, interactive lessons, and by considering simple experiments that include some activities.FinanceWhich are of interest to students in their field of specialization.	<b>Strategies</b> <b>Education strategy</b>

<b>Student Workload (SWL)</b> PregnancyThe student's academic year is calculated for 15 weeks.
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<b>Structured SWL (h/sem)</b> Regular student study load	63	<b>Structured SWL (h/w)</b> Regular weekly study load for the student	4
<b>Unstructured SWL (h/sem)</b> Irregular student workload during the semester	112	<b>Unstructured SWL (h/w)</b> Irregular weekly study load for the student	7.5
<b>Total SWL (h/sem)</b> The student's total academic workload during the semester	<b>175</b>		

<b>Module Evaluation</b> evaluationStudy material					
		<b>Time</b>	<b>Weight (degree)</b>	<b>Week due for taking the exam</b>	<b>Relevant educational outcomes</b>
<b>Formative assessment</b>	<b>Daily exam</b>	1	10% (10)	4 and 8	2; 4; 5
	<b>Duties</b>	1	10% (10)	5 and 12	1# - 5#
	<b>Reports</b>	1	10% (10)	10	1# - 5#
	<b>Duties within the hall</b>	1	10% (10)	During the semester	1# - 5#
<b>Summative assessment</b>	<b>Mid-year exam</b>	1hr	10% (20)	14	1# - 5#
	<b>Final exam</b>	2hr	50% (50)	16	1# - 5#
<b>Total assessment</b>			100% (100 Marks)		

<b>Delivery Plan (Weekly Syllabus)</b> Weekly planned curriculum	
Study materials planned for completion	Week
The concept of commercial papers	Week 1
Accounting treatment of bank account	Week 2
Accounting treatment of the bill of exchange account	Week 3
Accounting treatment of documents receivable account	Week 4
Correcting accounting errors	Week 5
Technical and equivalent errors	Week 6
Financial statements	Week 7
Accounting treatment of the trading account	Week 8
Accounting treatment for profit and loss account	Week 9
Accounting treatment of income statement account	Week 10
Accounting treatment of the balance sheet account	Week 11
Accounting treatment of the balance sheet	Week 12
Journal adjustments	Week 13
monthly exam	Week 14
Discussion to prepare for the final exam	Week 15
Preparatory week before the final exam	Week 16

<b>Learning and Teaching Resources</b> sources Learning and teaching		
	Text	Available in the Library?
<b>Required Texts</b>	Principles of Accounting	Yes
<b>Recommended Texts</b>	Principles of Accounting <b>Dr. Fouad Zako</b>	
<b>Websites</b>		Yes
<b>Websites</b>	Principles of accounting, Dr. kieso	Yes

<b>Grading Scheme</b> a planGrades				
Group	Grade	Appreciation	Marks %	Definition
	<b>A</b> -Excellent	privilege	90 - 100	Outstanding Performance
	<b>B</b> -Very Good	good very	80 - 89	Above average with some errors

<b>Success Group (50 - 100)</b>	<b>C –Good</b>	good	70 - 79	Sound works with notable errors
	<b>D -Satisfactory</b>	middle	60-69	Fair but with major shortcomings
	<b>E -Sufficient</b>	acceptable	50-59	Work meets minimum criteria
<b>Fail Group (0 – 49)</b>	<b>FX –Fail</b>	Precipitate (under processing)	(45-49)	More work required but credit awarded
	<b>F –Fail</b>	Precipitate	(0-44)	Considerable amount of work required

**Note:** Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.

## **MODULE DESCRIPTION FORM**

### **Course description template**

Module Information				
Course Information				
Module Title	Excel basics		Module Delivery	
Module Type	Supports		<input checked="" type="checkbox"/> Theory <input checked="" type="checkbox"/> Lecture <input checked="" type="checkbox"/> Lab <input type="checkbox"/> Tutorial <input type="checkbox"/> Practical <input type="checkbox"/> Seminar	
Module Code	UNB125			
ECTS Credits	3			
SWL (hr/sem)	75			
Module Level	1	Semester of Delivery		
Finance and Banking Department	-	College	College of Administration and Economics	
Module Leader	Haider Salah Hashem		e-mail	<a href="mailto:Hayder_alasadi@uobasrah.edu.iq">Hayder_alasadi@uobasrah.edu.iq</a>
Module Leader's Acad. Title	assistant professor		Module Leader's Qualification	Master's
Module Tutor	-		e-mail	-
Peer Reviewer Name	-		e-mail	-
Scientific Committee Approval Date	23/11/2025		Version Number	-

#### Relation with other Modules

Relationship with other study subjects

Prerequisite module	-	Semester	
Co-requisites module	-	Semester	

<b>Module Aims, Learning Outcomes and Indicative Contents</b> <b>Course objectives, learning outcomes, and guidance content</b>	
<b>Course Objectives</b>	<p>Teaching students the fundamentals of Microsoft Excel through its use, and with the emergence of financial programs that facilitate various mathematical operations with high accuracy and speed, it has become essential for students to learn how to use these programs due to their role in numerous fields..</p> <ul style="list-style-type: none"> <li>✓ Introduction to Microsoft Excel, its importance, how to use it, and how to perform analyses..</li> <li>✓ Applications of functions and mathematical formulas in various fields of life to achieve technological progress.</li> <li>✓ Explanation of the basics of the Excel program</li> <li>✓ A guide on how to use formulas and functions in Excel.</li> <li>✓ A guide on how to prepare financial statements using Excel.</li> </ul>
<b>Learning outcomes for the subject</b>	<ul style="list-style-type: none"> <li>✓ Understanding Excel and how to use it</li> <li>✓ Understanding how to use menus and commands in Excel.</li> <li>✓ Understanding how to use built-in functions in Excel</li> </ul>
<b>Guideline Contents</b>	<p>Chapter One Microsoft Excel basics, Microsoft Excel 2023 program, program interfaces, tab explanation</p> <p>Home page tab Home The folder set Clipboard, font set Font Alignment group alignment</p> <p>Group number Number A collection of patterns Styles group of cells Cells Editing Group Editing Page Layout tab Page Layout</p> <p>Setting Themes Page setup group Page Setup A set of resizing options for the purpose of fit. Select to Fit Paper options set Sheet Options arrangement set Arrange, directions Help</p> <p>[SSWL=15 hrs]</p>

	<p>Chapter TwoInserting objects in Microsoft Excel, Insert tabinsert tabSet of tablestablesTable reportPivot TablePlan reportPivot Chart</p> <p>A collection of illustrationsillustrationsImage Tools tab</p> <p>Set of diagramsChartsChart Tools - DesignDesign TabChart Tools tab - LayoutLayout TabChart Tools tab - FormattingFormat Tabindicator line setSparkline</p> <p>Filtering agent groupfiltera set of linkslinksa set of symbolssymbols</p> <p>The set of known namesDefined NamesFormula verification setFormula Audition</p> <p>Account GroupCalculationData tabData Tab</p> <p>[SSWL=15 hrs]</p> <p>Chapter ThreeCreating mathematical formulas in Microsoft Excel, Formulas tabFormulas TabFunctions Library CollectionFunction LibraryRules for writing mathematical formulas, comparison and reference factors. sentenceIfpolicewoman</p> <p>[SSWL=5 hrs]</p> <p>Chapter FourAdditional tasks in Microsoft Excel 2010: Review tab, Proofing group, Language, Comments group, Changes group</p> <p>[SSWL=6 hrs]</p> <p>Total hrs = 41 = SSWL - (Exam hrs) = 45- 4 = 41 hr (Time table hrs x 15 weeks)</p>
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Learning and teaching strategies	
Strategies	<p>The main strategy to be followed in delivering this unit is to encourage students to participate in the exercises, while simultaneously refining and expanding their skills.This will be achieved through classrooms, interactive lessons, and by considering simple types of experiments that involve some sampling activities of interest to students.</p>

Student Workload (SWL)			
The student's academic workload is calculated for 15 weeks.			
Structured SWL (h/sem)		Structured SWL (h/w)	
Regular academic workload for the student during the semester	45	Student's regular weekly study load	7
Unstructured SWL (h/sem)	30	Unstructured SWL (h/w)	6
		Irregular weekly study load for the student	

Irregular student workload during the semester			
Total SWL (h/sem) The student's total academic workload during the semester	75		

Course Material Assessment					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	1	10% (10)	4	Until the last lecture
	Assignments	1	10% (10)	8	Until the last lecture
	Projects /Lab.	1	10% (10)	continuous	Until the last lecture
	Report	1	10% (10)	13	Continuous
Summative assessment	Midterm Exam	1 hr	10% (10)	7	Until the last lecture
	Final Exam	2 hr	50% (50)	16	All
Total assessment			100% (100 Marks)		

Weekly theoretical curriculum	
	Material Covered
Week 1	Chapter One Basic tasks of Microsoft Excel, running Microsoft Excel 2010, Microsoft Excel 2010 interface, mouse pointer shapes, File tab File
Week 2	Home page tab Home The folder set Clipboard, font set Font Alignment group alignment
Week 3	Group number Number A collection of patterns Styles group of cells Cells Editing Group Editing Page Layout tab Page Layout
Week 4	Setting Themes Page setup group Page Setup A set of resizing options for the purpose of fit. Select to Fit Paper options set Sheet Options arrangement set Arrange, directions Help  Chapter Two Inserting objects in Microsoft Excel, Insert tab insert tab Set of table tables Table report Pivot Table Plan report Pivot Chart
Week 5	A collection of illustrations illustrations Image Tools tab
Week 6	Set of diagrams Charts Chart Tools tab - design Design Tab Chart Tools tab - Layout Layout Tab Chart Tools tab - Formatting Format Tab indicator line set Sparkline
Week 7	Filtering agent group filter a set of links links a set of symbols symbols
Week 8	First exam
Week 9	The set of known names Defined Names Formula verification set Formula Audition

Week 10	Account GroupCalculationData tabData Tab
Week 11	Chapter ThreeCreating mathematical formulas in Microsoft Excel, Formulas tabFormulas TabFunctions Library CollectionFunction LibraryRules for writing mathematical formulas, comparison and reference factors. sentenceI policewoman
Week 12	Chapter FourAdditional tasks in Microsoft Excel 2010, Review tab.
Week 13	View tabA set of ways to display works, a display setShow,
Week 14	Enlargement set/ reductionZoom, Window CollectionWindow
Week 15	Auditing groupLanguage, Comments group, Changes group
Week 16	Preparation week before the final exam

Weekly laboratory schedule	
	Material Covered
Week 1	Chapter OneBasic tasks of Microsoft Excel, running Microsoft Excel 2010, Microsoft Excel 2010 interface, mouse pointer shapes, File tab File
Week 2	Home page tab HomeThe folder setClipboard, font setFontAlignment groupalignment
Week 3	Group numberNumberA collection of patternsStyles group of cellsCellsEditing GroupEditingPage Layout tabPage Layout
Week 4	SettingThemesPage setup groupPage SetupA set of resizing options for the purpose of fit.Select to FitPaper options setSheet Optionsarrangement setArrange, directionsHelp  Chapter TwoInserting objects in Microsoft Excel, Insert tabinsert tabSet of tablestablesTable reportPivot TablePlan reportPivot Chart
Week 5	A collection of illustrationsillustrationsImage Tools tab
Week 6	Set of diagramsChartsChart Tools tab- designDesign TabChart Tools tab - LayoutLayout TabChart Tools tab - FormattingFormat Tabindicator line setSparkline
Week 7	Filtering agent groupfiltera set of linkslinksa set of symbolssymbols
Week 8	First exam
Week 9	The set of known namesDefined NamesFormula verification setFormula Audition
Week 10	Account GroupCalculationData tabData Tab
Week 11	Chapter ThreeCreating mathematical formulas in Microsoft Excel, Formulas tabFormulas TabFunctions Library CollectionFunction LibraryRules for writing mathematical formulas, comparison and reference factors. sentenceI policewoman
Week 12	Chapter FourAdditional tasks in Microsoft Excel 2010, Review tab.
Week 13	View tabA set of ways to display works, a display setShow,
Week 14	Enlargement set/ reductionZoom, Window CollectionWindow
Week 15	Auditing groupLanguage, Comments group, Changes group

Learning and teaching resources
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	Text	Available in the Library?
Required Texts	Lectures prepared by the lecturer Excel 2016, Muhammad Malik Muhammad, 2019	Yes
Recommended Texts	Microsoft Excel:Walid Yahya Al-Humaidi - Yemen	Internet
Websites	<a href="http://www.excel-easy.com">http://www.excel-easy.com</a>	

Grading Scheme Grade chart				
Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A -Excellent	privilege	90 - 100	Outstanding Performance
	B -Very Good	very good	80 - 89	Above average with some errors
	C –Good	good	70 - 79	Sound works with notable errors
	D -Satisfactory	middle	60-69	Fair but with major shortcomings
	E -Sufficient	acceptable	50-59	Work meets minimum criteria
Fail Group (0 – 49)	FX –Fail	Precipitate (under processing)	(45-49)	More work required but credit awarded
	F –Fail	Precipitate	(0-44)	Considerable amount of work required
<b>Note:</b> Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				

## **MODULE DESCRIPTION FORM**

### **Course description template**

Module Information Course Information		
Module Title	Human rights and democracy	Module Delivery
Module Type	Sanda	<input checked="" type="checkbox"/> Theory



Module Code	UNB115		<div><input type="checkbox"/> Lecture</div> <div><input type="checkbox"/> Lab</div> <div><input type="checkbox"/> Tutorial</div> <div><input type="checkbox"/> Practical</div> <div><input type="checkbox"/> Seminar</div>		
ECTS Credits	2				
SWL (hr/sem)	50				
Module Level		First	Semester of Delivery		the first
Finance and Banking Department		Financial and banking sciences	College	Management and Economics	
Module Leader	Israa Khairy Abdel		e-mail	<a href="mailto:israa.abed@uobasrah.edu.iq">israa.abed@uobasrah.edu.iq</a>	
Module Leader's Acad. Title		Assistant teacher	Module Leader's Qualification		Master's
Module Tutor	-		e-mail	-	
Peer Reviewer Name		-	e-mail	-	
Scientific Committee Approval Date		28/11/2025	Version Number	-	

### Relation with other Modules

#### Relationship with other study subjects

Prerequisite module	-	Semester	
Co-requisites module	-	Semester	

### Module Aims, Learning Outcomes and Indicative Contents

#### Course objectives, learning outcomes, and guidance content

Course Objectives	<ul style="list-style-type: none"> <li>Introducing the student to human rights and his duties towards his society when he enjoys these rights.</li> <li>Understanding human rights and their importance in ancient and modern civilizations.</li> <li>Identifying the most prominent generations of human rights activists.</li> <li>Studying the constitutional, political, and judicial guarantees of human rights.</li> <li>The role of the United Nations in protecting human rights.</li> </ul>
Learning outcomes for the subject	<ul style="list-style-type: none"> <li>Learn and understand the importance of human rights in the past and present.</li> <li>Learn and guarantee international, regional and national human rights.</li> <li>Understanding the workings of non-governmental organizations regarding human rights issues.</li> <li>Understanding and learning about the most prominent generations of human rights.</li> </ul>
Guideline Contents	<ul style="list-style-type: none"> <li>Enabling the student to know his rights in society.</li> <li>Informing the student of the responsibility towards these rights and how to use them correctly, i.e., without causing harm to others.</li> </ul>

	<ul style="list-style-type: none"> <li>The student learned about the guarantees that ensure the continuity and sustainability of these rights, both nationally and internationally.</li> <li>To enable the student to distinguish human rights from other terms such as freedom, democracy, and other similar terms.</li> </ul>
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Learning and teaching strategies	
Strategies	The main strategy to be followed in delivering this unit is to encourage students to participate in lectures and understand and learn about human rights through brainstorming, while simultaneously refining and expanding their skills. This will be achieved by addressing problems related to the topic through classrooms, interactive lessons, constructive criticism, and by creating an environment that encourages the learner to want to raise the issue of human rights.

Student Workload (SWL)			
The student's academic workload is calculated for 15 weeks.			
Structured SWL (h/sem) Regular academic workload for the student during the semester	33	Structured SWL (h/w) Student's regular weekly study load	2
Unstructured SWL (h/sem) Irregular student workload during the semester	17	Unstructured SWL (h/w) Irregular weekly study load for the student	1.13
Total SWL (h/sem) The student's total academic workload during the semester	50		

Course Material Assessment					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	1	10% (10)	4	Until the last lecture
	Assignments	1	10% (10)	8	Until the last lecture
	Projects /Lab.	1	10% (10)	continuous	Until the last lecture
	Report	1	10% (10)	13	Continuous
Summative assessment	Midterm Exam	1 hr	10% (10)	7	Until the last lecture
	Final Exam	2 hr	50% (50)	16	All

Total assessment	100% (100 Marks)		
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### Weekly theoretical curriculum

	Material Covered
Week 1	Understanding what human rights are and comparing them to other concepts
Week 2	The importance of human rights in ancient civilizations
Week 3	The importance of human rights in the Middle Ages
Week 4	The importance of human rights in modern times
Week 5	Types of human rights
Week 6	Contemporary international recognition of human rights
Week 7	Contemporary regional recognition of human rights
Week 8	monthly exam
Week 9	The role of non-governmental organizations towards human rights
Week 10	Human rights provisions in international conventions
Week 11	Human rights content in the chartersRegional
Week 12	Human rights provisions in the Iraqi constitution
Week 13	Generations of Human Rights
Week 14	The role of the United Nations in protecting human rights
Week 15	Constitutional, judicial, political, and legal guarantees of human rights
Week 16	Preparation week before the final exam

### Learning and teaching resources

	Text	Available in the Library?
Required Texts	A handout on human rights principles prepared by the course instructor, Assistant Lecturer Israa Khairy Abdel	Yes
Recommended Texts	Human Rights Book–Prof. Dr. Riyadh Aziz Hadi	Internet
Websites	nothing	

### Grading Scheme

#### Grade chart

Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A -Excellent	privilege	90 - 100	Outstanding Performance
	B -Very Good	very good	80 - 89	Above average with some errors
	C –Good	good	70 - 79	Sound works with notable errors

	D -Satisfactory	middle	60-69	Fair but with major shortcomings
	E -Sufficient	acceptable	50-59	Work meets minimum criteria
Fail Group (0 – 49)	FX –Fail	Precipitate (under processing)	(45-49)	More work required but credit awarded
	F –Fail	Precipitate	(0-44)	Considerable amount of work required
<b>Note:</b> Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				

## **MODULE DESCRIPTION FORM**

### **Course description template**

Module Information				
Course Information				
Module Title	English language		Module Delivery	
Module Type	mandatory		<input checked="" type="checkbox"/> Theory <input checked="" type="checkbox"/> Lecture <input checked="" type="checkbox"/> Lab <input type="checkbox"/> Tutorial <input type="checkbox"/> Practical <input type="checkbox"/> Seminar	
Module Code	-			
ECTS Credits	2			
SWL (hr/sem)	50			
Module Level	1	Semester of Delivery		1
Finance and Banking Department	-	College	College of Administration and Economics	
Module Leader	Radi Obeid Nghimish		e-mail	<a href="mailto:radi.nghameesh@uobasrah.edu.iq">radi.nghameesh@uobasrah.edu.iq</a>
Module Leader's Acad. Title	assistant professor		Module Leader's Qualification	PhD

Module Tutor	-	e-mail	-
Peer Reviewer Name	-	e-mail	-
Scientific Committee Approval Date	27/11/2025	Version Number	-

### Relation with other Modules

#### Relationship with other study subjects

Prerequisite module	-	Semester	
Co-requisites module	-	Semester	

### Module Aims, Learning Outcomes and Indicative Contents

#### Course objectives, learning outcomes, and guidance content

Course Objectives	<p><b>Developing the student's English language skills</b>  <b>-Using modern scientific methods to develop students' understanding in reading, comprehension, and conversation</b>  It has become very important for students to learn language skills. English in speaking, writing, and grammar.</p> <ul style="list-style-type: none"> <li>✓ Identifying students' levels and skills.</li> <li>✓ Teaching the student to read correctly.</li> <li>✓ Teaching the student the rules of the language English and how to use grammar rules.</li> <li>✓ Using language functions in a way that is appropriate to practical situations.</li> <li>✓ Teaching essay writing, formulating phrases, and learning the basics of writing.</li> </ul>
Learning outcomes for the subject	<ul style="list-style-type: none"> <li>✓ Knowing how to formulate phrases and write appropriately</li> <li>✓ Knowledge of grammar rules English correctly</li> <li>✓ Developing speaking and writing skills.</li> <li>✓ Enabling students to develop language skills that meet the demands of the job market.</li> <li>✓ Developing language function skills.</li> </ul>
Guideline Contents	<p>The instructional content includes the following:.</p> <p>Part A – Parts of the Hadith</p> <p>The classification of speech parts into nouns, verbs, adjectives, adverbs, main verbs, auxiliary verbs, prepositions, pronouns (whether subject, object, or possessive),</p>

	<p>conjunctions, interrogative particles, types of affirmative, negative, and interrogative sentences, how adverbs modify adjectives, and other topics related to phrase classification.(5 hours SSWL)</p> <p>Part B – Grammar</p> <p>This course covers identifying verbs in sentences, distinguishing between auxiliary, main, and modal verbs, and how to use them. It also addresses verb tense, focusing on the simple past, simple present, present continuous, and past continuous tenses. (5 hours)SSWL</p> <p>Part C – Book Cuts</p> <p>Readings from the book passages, learning the correct pronunciation of words, writing the passages, and improving handwriting and writing style (5 hours)SSWL</p> <p>Part D – External Readings</p> <p>Using external reading passages for comprehension and understanding of topics, how to answer questions, and grasping the ideas within the passages, in order to enhance the student's comprehension ability. (5 hours)SSWL</p> <p>Part E – Construction</p> <p>Learn how to write essays, develop writing styles, and formulate sentences correctly, enabling students to write effectively according to the rules of good writing. (5 hours)SSWL</p> <p>Review of the material (3 hours)</p> <p>Total hours = 30SSWL - (exam hours) = 28 + 2 = 30 hours (timetable hours × 15 weeks)</p>
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Learning and teaching strategies	
Strategies	<p>The main strategy to be followed in delivering this unit is to encourage students to participate in the exercises, while simultaneously refining and expanding their skills..Explaining the basic rules through presentations, interaction, participation, brainstorming techniques, and developing speaking and communication skills.YesFather among studentsEncouraging students to participate in lectures, complete assignments, and acquire skillsThis will be achieved through classrooms, interactive lessons, and by considering simple types of experiments that involve some activity.</p>

Student Workload (SWL)
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**The student's academic workload is calculated for 15 weeks.**

<b>Structured SWL (h/sem)</b> Regular academic workload for the student during the semester	30	<b>Structured SWL (h/w)</b> Student's regular weekly study load	2
<b>Unstructured SWL (h/sem)</b> Irregular student workload during the semester	20	<b>Unstructured SWL (h/w)</b> Irregular weekly study load for the student	1.33
<b>Total SWL (h/sem)</b> The student's total academic workload during the semester	50		

**Course Material Assessment**

		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
<b>Formative assessment</b>	<b>Quizzes</b>	1	10% (10)	4	Until the last lecture
	<b>Assignments</b>	1	10% (10)	8	Until the last lecture
	<b>Projects / Lab.</b>	1	10% (10)	continuous	Until the last lecture
	<b>Report</b>	1	10% (10)	13	Continuous
<b>Summative assessment</b>	<b>Midterm Exam</b>	1 hr	10% (10)	7	Until the last lecture
	<b>Final Exam</b>	2 hr	50% (50)	16	All
<b>Total assessment</b>			100% (100 Marks)		

**Weekly theoretical curriculum**

	Material Covered
<b>Week 1</b>	Chapter One Parts of speech: nouns, verbs, adjectives, adverbs, prepositions, and pronouns
<b>Week 2</b>	Within the first chapter: Detailing verbs into main verbs, auxiliary verbs, defective verbs, and pronouns, whether subject pronouns, object pronouns, or possessive pronouns.
<b>Week 3</b>	Types of sentences: affirmative, negative, and interrogative.
<b>Week 4</b>	Chapter Two: Tenses, including the simple past tense and the simple present tense.
<b>Week 5</b>	The past continuous tense and the present continuous tense
<b>Week 6</b>	Examples of Tenses and methods of handling verbs
<b>Week 7</b>	Chapter Three Readings from the book passages and learning to pronounce words correctly: Unit One of the book

<b>Week 8</b>	Reading comprehension passages from Unit 2 of the book and solving the questions related to those passages.
<b>Week 9</b>	Unit three of the book: Learning correct pronunciation and solving exercises
<b>Week 10</b>	The examthe first
<b>Week 11</b>	Chapter Four: The Book's Outer Parts
<b>Week 12</b>	Understanding and comprehending the external components and methodAnswering questions
<b>Week 13</b>	Chapter FiveLearn how to write an essayand styleWriting
<b>Week 14</b>	Enabling the student to write correctly according to the rules of good writing
<b>Week 15</b>	Material review
<b>Week 16</b>	Preparation week before the final exam

Learning and teaching resources		
	Text	Available in the Library?
<b>Required Texts</b>	New Headway plus/ elementary students	Yes
<b>Recommended Texts</b>	Headway academic skills 1	Yes
<b>Websites</b>	<a href="https://www.google.com/search?q=headway+plus+intermediate">https://www.google.com/search?q=headway+plus+intermediate</a>	

Grading Scheme Grade chart				
Group	Grade	Appreciation	Marks %	Definition
<b>Success Group (50 - 100)</b>	<b>A</b> -Excellent	<b>privilege</b>	90 - 100	Outstanding Performance
	<b>B</b> -Very Good	<b>very good</b>	80 - 89	Above average with some errors
	<b>C</b> –Good	<b>good</b>	70 - 79	Sound works with notable errors
	<b>D</b> -Satisfactory	<b>middle</b>	60-69	Fair but with major shortcomings
	<b>E</b> -Sufficient	<b>acceptable</b>	50-59	Work meets minimum criteria
<b>Fail Group (0 – 49)</b>	<b>FX</b> –Fail	<b>Precipitate (under processing)</b>	(45-49)	More work required but credit awarded
	<b>F</b> –Fail	<b>Precipitate</b>	(0-44)	Considerable amount of work required
<b>Note:</b> Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				



# **MODULE DESCRIPTION FORM**

## **Course description template**

<b>Module Information</b> <b>Course Information</b>				
<b>Module Title</b>	Financial readings		<b>Module Delivery</b>	
<b>Module Type</b>	essential		<input checked="" type="checkbox"/> Theory <input checked="" type="checkbox"/> Lecture <input type="checkbox"/> Lab <input type="checkbox"/> Tutorial <input type="checkbox"/> Practical <input type="checkbox"/> Seminar	
<b>Module Code</b>	BBF1204			
<b>ECTS Credits</b>	5			
<b>SWL (hr/sem)</b>	125			
<b>Module Level</b>	1	<b>Semester of Delivery</b>		1
<b>Finance and Banking Department</b>	-	<b>College</b>	College of Administration and Economics	
<b>Module Leader</b>	Radi Obeid Nghimish		<b>e-mail</b>	<a href="mailto:radi.nghameesh@uobasrah.edu.iq">radi.nghameesh@uobasrah.edu.iq</a>
<b>Module Leader's Acad. Title</b>	assistant professor		<b>Module Leader's Qualification</b>	PhD
<b>Module Tutor</b>	-		<b>e-mail</b>	-
<b>Peer Reviewer Name</b>	-		<b>e-mail</b>	-
<b>Scientific Committee Approval Date</b>	28/11/2025		<b>Version Number</b>	-

<b>Relation with other Modules</b> <b>Relationship with other study subjects</b>			
<b>Prerequisite module</b>	-	<b>Semester</b>	
<b>Co-requisites module</b>	-	<b>Semester</b>	

<b>Module Aims, Learning Outcomes and Indicative Contents</b> <b>Course objectives, learning outcomes, and guidance content</b>	
<b>Course Objectives</b>	<p><b>Developing the student's skills in financial and banking vocabulary in English</b></p> <p style="padding-left: 40px;">-Using modern scientific methods to develop students' understanding in reading, comprehension, and conversation</p> <p>It has become very important for students to acquire language skills. English in speaking and writing, with regard to the field of study in the financial and banking sector.</p> <p>✓ Identifying students' levels and skills.</p>

	<ul style="list-style-type: none"> <li>✓ <b>Teaching the student to read financial and banking vocabulary correctly.</b></li> <li>✓ <b>Teaching the student to use financial vocabulary correctly.</b></li> <li>✓ <b>The benefit for the student so that he possessesA broad foundation in the financial and banking field that he can use in his later years of study.</b></li> </ul>
<b>Learning outcomes for the subject</b>	<ul style="list-style-type: none"> <li>✓ <b>Knowing how to formulate phrases and write appropriately in the financial and banking field.</b></li> <li>✓ <b>Having a vocabulary that will be useful in later years of study</b></li> <li>✓ <b>Developing speaking and correspondence skills in the financial and banking sector.</b></li> <li>✓ <b>Enabling the student to speak on financial and banking matters in the appropriate language.English language skills tailored to the job market</b></li> </ul>
<b>Guideline Contents</b>	<p>The instructional content includes the following:.</p> <p>Part A – The concept of finance and its types</p> <p>This section introduces the term "finance," its importance, and the types of finance, whether at a micro level related to institutions and companies or at a macro level related to public finance at the national level.(7 hours SSWL)</p> <p>Part B – Banks</p> <p>The concept of banking, the importance of banks, and their developmental role – Types of banks – The central bank and monetary policy – Commercial banks and how they operate – Specialized banks and their developmental role – Islamic banks and their operating philosophy – International banks. (7 hours)SSWL</p> <p>Part C – Financing</p> <p>How to obtain funding sources, whether from internal or local sources or external or foreign sources (7 hours)SSWL</p> <p>Part D – Investment</p> <p>The concept of investment, its types, capital movements, and a comparison between profitability and risk. (7 hours)SSWL</p> <p>Part E – The Financial System</p> <p>Financial systems for traditional and electronic payments. (6 hours)SSWL</p>

	<p>Part F – Financial Performance Evaluation</p> <p>The concept of financial management and performance evaluation indicators (6 hours)SSWL</p> <p>Review of the material (3 hours)</p> <p>Total hours = 45SSWL - (exam hours) = 43 + 2 = 45 hours (timetable hours × 15 weeks)</p>
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Learning and teaching strategies	
Strategies	<p>The main strategy to be followed in delivering this unit is to encourage students to participate in speaking, writing essays, formulating and understanding financial and banking vocabulary, while simultaneously refining and expanding their skills..Explanation of theFinancial conceptsThe core skills include presentations, interaction, participation, brainstorming techniques, and developing speaking and communication skills.YesFather among studentsEncouraging students to participate in lectures, complete assignments, and acquire skillsThis will be achieved through classrooms, interactive lessons, and by considering simple types of experiments that involve some activity.</p>

Student Workload (SWL)			
The student's academic workload is calculated for 15 weeks.			
Structured SWL (h/sem) Regular academic workload for the student during the semester	48	Structured SWL (h/w) Student's regular weekly study load	3
Unstructured SWL (h/sem) Irregular student workload during the semester	77	Unstructured SWL (h/w) Irregular weekly study load for the student	5.13
Total SWL (h/sem) The student's total academic workload during the semester	125		

Course Material Assessment
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		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	1	10% (10)	4	Until the last lecture
	Assignments	1	10% (10)	8	Until the last lecture
	Seminar	1	10% (10)	continuous	Until the last lecture
	Report	1	10% (10)	13	Continuous
Summative assessment	Midterm Exam	1 hr	10% (10)	7	Until the last lecture
	Final Exam	2 hr	50% (50)	16	All
Total assessment			100% (100 Marks)		

### Weekly theoretical curriculum

	Material Covered
Week 1	Chapter One Finance–The concept of finance and its importance
Week 2	Within Chapter One: Types of Finance – Corporate Finance – Public Finance
Week 3	Chapter Two: The Concept of Banks, the Importance of Banks, and Their Developmental Role
Week 4	Chapter Two– Typesbanks–Central Bank and Monetary Policy–Commercial banks and how they work
Week 5	–Specialized banks and their developmental role–BanksIslamicand its working philosophy–International banks .
Week 6	Chapter Three:Finance - The concept of finance - Types of finance
Week 7	Chapter ThreeHow to obtain funding sources, whether from internal or local funding sources or external or foreign funding sources.
Week 8	Chapter Four: InvestmentThe concept of investment and its types
Week 9	Chapter FourCapital movements and the comparison between profitability and risk
Week 10	The examThe semester
Week 11	Chapter Five: The Concept of the Financial System and the Importance of the Financial System.
Week 12	Financial systems for traditional and electronic payment
Week 13	Chapter SixThe concept of financial management and performance evaluation indicators
Week 14	Applications for performance evaluation
Week 15	Material review
Week 16	Preparation week before the final exam

### Learning and teaching resources

	Text	Available in the Library?
Required Texts	Principles of banking and finance	Yes
Recommended Texts	Banking Principles and Practices	Yes
Websites		

Grading Scheme Grade chart				
Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A -Excellent	privilege	90-100	Outstanding Performance
	B -Very Good	very good	80-89	Above average with some errors
	C -Good	good	70-79	Sound works with notable errors
	D -Satisfactory	middle	60-69	Fair but with major shortcomings
	E -Sufficient	acceptable	50-59	Work meets minimum criteria
Fail Group (0 – 49)	FX –Fail	Precipitate (under processing)	(45-49)	More work required but credit awarded
	F –Fail	Precipitate	(0-44)	Considerable amount of work required
<b>Note:</b> Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				